WIVELISCOMBE TOWN COUNCIL

MINUTES OF THE TOWN COUNCIL MEETING HELD ON Monday 21st September 2026 in the Community Centre at 7.00pm

Attendees

Councillors: R Wilson (Chair), B Wilson, P Berman, P Martin, E Gaines, N Blaker, T Parker, P Doherty, J Rowe
Clerk: Mrs Sarah Towells
Other: D Mansell (SC) Mike Davis (WWMRG)

Apologies

Councillors: S Shopland and P Green
Other: None
Councillors absent without apology: None

Mike Davis from the Recreation Ground Committee addressed the Council on progress of the installation of a new car park extension at the Recreation Ground.

26/129 To note apologies for absence: As noted above.

26/130 Any New Declarations of Interest or dispensation: It was **resolved** to note there were none, but Cllr R Wilson would not take part in discussions or vote under item 26/133.5

26/131 Minutes of the meeting held on Monday 17th August 2026: It was **resolved** to approve the minutes, and the Chairman would sign them.

26/132 To Receive verbal report from the planning committee regarding the application below:

SC	49/26/0033	Installation of an above ground diesel tank at 17 West Street, Wiveliscombe	It was **resolved** to note there were no grounds for objection, but The Council were concerned about fire hazards and request the Fire Officer should be consulted

26/132.1 To note last months planning committee minutes: It was **resolved** to note the minutes.

26/133 Finance:

26/133.1 Accounts for approval: It was **resolved** to pay the accounts below.

Sarah Towells	Payroll and expenses	£1125.63
HMRC	PAYE	£240.32
Octopus	Toilets	£17.83
Wiveliscombe Community Centre	Hall Hire	£22.00
MSMG	Jubilee Gardens	£173.20
British Gas (DD)	Jubilee Gardens	£15.88
SALC	Councillor training (07.09.26)	£25.00
MSMG	Notice board repairs	£253.48
SALC	Councillor training (14.04.26)	£50.00
MSMG	Bench Repairs	£253.00
MSMG	Toilet Cleaning	£565.00

26/133.2 Current account analysis and Bank reconciliation for August 2026: It was **resolved** to note the current account analysis and bank reconciliation, and Cllr B Wilson would sign these.
26/133.3 Budget monitoring: It was **resolved** to note, and Cllr B Wilson would sign this.
26/133.4 PAYE figures for August 2026: was **resolved** to note the figures, and Cllr Berman would sign them. A payment of £240.32 would be sent by cheque to HMRC.
26/133.5 Email regarding CIL funding from Recreation Ground: The Recreation Ground had submitted an application for CIL funding in July but had sent it to the incorrect email address. It was **resolved** following a proposal by Cllr Martin and seconded by Cllr P Doherty with 3 abstentions to hold a Finance meeting to

discuss the application and to hold an Extra-ordinary meeting to enable Full Council to come to a decision regarding the funding.

26/134 Report from Somerset Councillor: Cllr Mansell reported that Central Government had made some changes to planning.
Cllr Mansell reported that he had heard that In The Mix were pausing activities in Wiveliscombe due to lack of funding.

26/135 Correspondence: Email from Somerset Council regarding Street Licence for Wheelan's: It was **resolved** to support the application.
26/135.1 Land for Sale at The Brewery Golden Hill: The Council note the email regarding the land for sale and it was **resolved** not to purchase the land.
26/135.2 Email from Somerset Council regarding road markings in North Street: It was resolved to support the proposal.
26/135.3 Lets Celebrate Town Funding: It was **resolved** to note that Wiveliscombe would be unable to apply for the funding as it does not meet the criteria on population numbers.

26/136 Saturday mornings Cllr Surgery in October: It was **resolved** Cllr Blaker would do the October session.

26/137 To note report from Cllr Surgery held in September and agree any actions: It was **resolved** there was nothing to report.

26/138 Agree Volunteer for the August Radio show: It was **resolved** Cllr Berman would do the September Radio show.

26/139 Review of Risk Register: It was **resolved** to note there were no updates.

26/140 Review of Asset Register: It was **resolved** to note there were no updates.

26/141 Verbal Report from Green Spaces Working Group: It was **resolved** to note they had not met so there was no report.

26/142 Library Report: It was **resolved** to note that The Town Hall Trust are working well with Somerset Council to promote the library.

26/143 Flood Alleviation: Discussions took place regarding possible flooding in the following areas:

- Kingsmead School/Pyncombe Lane
- Greenway Lane
- Jews Lane/Challick Lane

It was **resolved** Cllr T Parker would invite FWAG to do a report.

26/144 Parking Review – any update: Rachel Gilmour MP had written to Somerset Council with concerns regarding the parking Review. Cllr Mansell reported that the Executive Committee have delayed the decision until October.

26/145 Agree to Update Town Website: Cllr Parker reported that Tom Hendy had offered to update the Town website at no cost, to upgrade the system to make it easier for groups and Clubs to use. It was **resolved** that Cllr Parker would ask Tom Hendy for a demo and write to all the groups and clubs on the current system to gain their interest regarding the update.

26/146 Recruitment of new councillors: It was **resolved** to prepare 1000 A5 flyers and deliver to all the houses in the Parish in the new year leading up to the election. It was further **resolved** to have a gazebo in the Square and talk to the parishioners about the upcoming Elections in May.

26/147 Agree Solar Panels for SID's: It was **resolved** to purchase 2 solar panels for the SID's and pay out of CIL funding.

26/148 Adopt Anti-Harassment Policy: It was **resolved** to adopt the Policy and publish on the website.

26/149 Items to report:
Cllr Berman reported he had attended a webinar and would forward the planning slides to all.
Recreation Ground Fireworks evening being held on Friday 6th November. Gates open at 5.30pm with fireworks at 7pm. Volunteers required to help.

26/150 Items for the next meeting to be held on Monday 19th October 2026:
Xmas switch on
SC Heritage at Risk register
Finger post emails x2
To form a Parking Group
Report from Community Centre on November agenda

26/151 Close meeting: The Chairman closed the meeting at 20.44