

WIVELISCOMBE TOWN COUNCIL

MINUTES OF THE TOWN COUNCIL MEETING HELD ON Monday 17th August 2026 in the Community Centre at 7.00pm

Attendees

Councillors: R Wilson (Chair), B Wilson, P Berman, P Martin, E Gaines, N Blaker, T Parker, P Doherty, A Shopland, J Rowe and P Green

Clerk: Mrs Sarah Towells

Other: D Mansell (SC) Jenny Dutton, Sue Hannam, Tim Brook and Rah Cattell

Apologies

Councillors: None

Other: None

Councillors absent without apology: None

26/111 To note apologies for absence: As noted above.

26/112 Any New Declarations of Interest or dispensation: It was **resolved** to note there were none, but Cllr P Green declared an interest in planning application 49/26/0025/VSC as it was land behind his house.

26/113 Minutes of the meeting held on Monday 20th July 2026: It was **resolved** to approve the minutes, and the Chairman would sign them.

26/114 To Receive verbal report from the planning committee regarding the 2 application below:

SC	49/26/0032/LB	Various internal alterations at Wiveliscombe Town Hall, The Square, Wiveliscombe	It was resolved to support this application
SC	49/26/0025/VCS	Variation to section 106 agreement on application 49/18/0045 in regards to the planning obligations regarding land comprising of the 'Employment Land' referred to in the S106 agreement on land south of Taunton Road, Wiveliscombe	It was resolved to note the council could not find the variation and the Clerk would ask for further details

26/115 Finance:

26/115.1 Accounts for approval: It was **resolved** to pay the accounts below.

Sarah Towells	Payroll and expenses	£1125.43
HMRC	PAYE	£240.52
Octopus	Toilets	£18.24
Wiveliscombe Community Centre	Hall Hire	£22.00
British Gas (DD)	Jubilee Gardens	£16.94
MSMG	Jubilee Gardens	£173.20
SALC	Councillor training	£40.00
Wiveliscombe Com centre	Seated exercise class	£22.00
SALC	Councillor training	£25.00
WAP	Grant for Street Fair	£600.00
MSMG	Toilet Cleaning	£565.00

26/115.2 Current account analysis and Bank reconciliation for July 2026: It was **resolved** to note the current account analysis and bank reconciliation, and Cllr B Wilson would sign these.

26/115.3 Budget monitoring: It was **resolved** to note, and Cllr B Wilson would sign this.

26/115.4 PAYE figures for July 2026: was **resolved** to note the figures, and Cllr Berman would sign them. A payment of £240.52 would be sent by cheque to HMRC.

26/115.5 Quote from Encore for festive light fitting: It was resolved to accept the quote and the Clerk would contact Encore with the festive switch on date.

26/116 Report from Somerset Councillor: Cllr Mansell reported that Somerset Council had been served a best value notice by central government as the council are not getting their finances sorted out and need to get a better grip on budgets, especially child services. A new financial officer is now in post and the Council has spent 31 million pounds overspend in the first quarter of this financial year. The Parking survey report has now been done and sent into Somerset Council. A formal consultation should follow the scrutiny and executive meetings in September.

26/117 Correspondence:

26/117.1 Email from J Ollerenshaw regarding hosepipes on the allotments: It was **resolved** to write to Mr Ollerenshaw pointing out that this is a rule placed by the Town Council and forms part of the tenancy agreement.

26/117.2 Email from Karen Collings from Wiveliscombe Library for £650.00 for literary festival: It was **resolved** the council would grant this amount if required for this years festival.

26/117.3 Email regarding use of Jubilee gardens for the Street fair: It was **resolved** the street fair could use the gardens. The Clerk would check who was using the electricity supply.

26/117.4 Emailed resignation from Logan Scofield: It was **resolved** to note the resignation from the Council from Logan Scofield.

26/118 Saturday mornings Cllr Surgery in September: It was **resolved** Cllrs Martin, Blaker and Rowe would do the September session.

26/119 To note report from Cllr Surgery held in August and agree any actions: It was **resolved** there was nothing to report.

26/120 Agree Volunteer for the August Radio show: It was **resolved** Cllr Berman would do the August Radio show.

26/121 Review of Risk Register: It was **resolved** to note there were no updates.

26/122 Review of Asset Register: It was **resolved** to add the new toilet mats to the register.

26/123 Verbal Report from Green Spaces Working Group: It was **resolved** to note they had not met so there was no report.

26/124 Health and Wellbeing – Discuss and agree way forward regarding request for more funding to continue the seated exercise class: It was **resolved** to pay for the room hire to enable 6 more sessions to be held.

26/125 Emergency Plan Report: It was **resolved** to note the report circulated by Cllr R Wilson, noting the meeting held on 30th July to update the emergency plan.

26/126 Items to report:

Karen the Librarian is retiring at the end of September

Reports that young adults have been starting fires – this has been reported to the police

Increased amounts of dog fouling

26/127 Items for the next meeting to be held on Monday 21st September 2026:

Flood alleviation

Parking review

Update town website

Recruitment of new cllrs

Solar panels for SID's

26/128 Close meeting: The Chairman closed the meeting at 20.12