

WIVELISCOMBE TOWN COUNCIL

Chairman: Cllr R Wilson 01984 623195 Chair@wiveliscombetowncouncil.gov.uk

Clerk: Mrs Sarah Towells 01984 631914 townclerk@wiveliscombetowncouncil.gov.uk

Dear Councillor

15th July 2026

You are hereby summoned to attend the meeting of the Wiveliscombe Town Council to be held **on Monday 20th July 2026 at 7.00pm** to be held in the Community Centre for the purpose of transacting the following business.

There will be a period of public participation and members of the press and public are invited to address the Council for no more than 20 minutes prior to the commencement of the meeting at approximately 7.00pm, please see Public Participation Notice.

Yours sincerely

S J Towells

Sarah Towells
Clerk to the Council

AGENDA

26/89 To note apologies for absence (LGA 1972 s85(1))

26/90 Declarations of interest or dispensations: Members to declare any interests, including disclosable pecuniary interests (DPI) they may have in agenda items that accord with the requirements of the Town Council's Code of Conduct and to consider any written requests from members for dispensations that accord with the Localism Act 2011 s33(b-e). This does not preclude any later declaration.

26/91 To receive, approve and sign the minutes of the Town Council Extra-ordinary meeting held on Monday 22nd June 2026 as a true and accurate record (LGA 1972 sch 12 para 41 (1))

26/92 To receive verbal report from the planning committee and agree any responses.

To note there are no planning applications to discuss

26/93 Finance:

26/93.1 Accounts for approval:

Sarah Towells	Payroll and expenses	£ TBC at meeting
HMRC	PAYE	£ TBC at Meeting
Octopus	Toilets	£16.16
Wiveliscombe Community Centre	Hall Hire	£22.00
MSMG	Jubilee Gardens	£216.50
British Gas	Jubilee Gardens	£ TBC at meeting
MSMG	Fix toilet flush and overflow/Babychange	£50.00
MSMG	Toilet cleaning	£565.00
Wiveliscombe community centre	Hire for siting exercises	£44.00

26/93.2 To consider current account analysis and agree Bank reconciliation for June 2026

26/93.3 To consider Budget monitoring

26/93.4 To agree PAYE figures for June 2026

26/93.5 To note the minutes of the Finance Committee meeting held on 22nd June and agree any actions

26/93.6 Hardship fund held by WAP – Agree way forward

26/94 Verbal report from Somerset Councillor

26/95 Correspondence: To discuss and agree any necessary responses

26/95.1 Press release regarding lack of evening buses from Judith Blaker

26/95.2 Resignation from Cheryl Kirk

26/95.3 Email from Wessex water - Watermark Town programme

26/95.4 Email from In the Mix regarding health and Wellbeing grant

26/96 Agree Volunteer for Saturday morning Cllr surgery during August 2026

26/97 To note report from Cllr Surgery held in June and agree any actions

26/98 To note report from Cllr Surgery in July and agree any actions

- 26/99 Agree Volunteer for the July Radio Show
- 26100 Review of Risk Register
- 26/101 Review of Asset Register
- 26/102 Verbal report from Green Spaces working group
- 26/103 Health & Wellbeing – Discuss and agree way forward regarding request for more funding to continue the seated exercise class
- 26/104 Flooding and Resilience funding programmes
- 26/105 Fill vacancy on Personal Committee
- 26/106 Fill vacancy on Xmas Committee
- 26/107 To note Cllr R Wilsons notes on the recent LCN Transport meeting (forwarded 30/06/26)
- 26/108 Items to report – Change in legislation – Cllrs now have to opt-in if they want their addresses published
- 26/109 Items for next meeting
- 26/110 Close meeting

Supporting Documents

All the supporting documents that follow are drafts. They will either be Voted on to Support, Amended & Voted on to Support, Rejected or simply noted with no actions

[Agenda number 26/91](#)

WIVELISCOMBE TOWN COUNCIL

DRAFT MINUTES OF THE EXTRA-ORDINARY TOWN COUNCIL MEETING HELD ON Monday 22nd June 2026 in the Community Centre at 7.00pm

Attendees

Councillors: R Wilson (Chair), B Wilson, T Parker, P Berman, P Martin, E Gaines and N Blaker. J Rowe following item 26/77.

Clerk: Mrs Sarah Towells

Other: D Mansell (SC)

Apologies

Councillors: S Shopland, Paul Green, L Scofield and P Doherty

Other: None

Councillors absent without apology: C Kirk

26/73 To note apologies for absence: As noted above.

26/74 Any New Declarations of Interest or dispensation: It was **resolved** to note there were none. Cllr R Wilson advised he was the secretary of the Recreation Ground Committee regarding item 26/86.

26/75 Minutes of the meeting held on Monday 18th May 2026: It was **resolved** to approve the minutes, and the Chairman would sign them.

26/76 To note the June meeting was not quorate: It was **resolved** to note the June meeting did not take place as there was not enough members present and therefore no minutes to sign.

26/77 To co-opt new councillor: It was resolved to co-opt James Rowe onto the Council and he duly signed his declaration of acceptance to office.

26/78 To Agree response to the planning applications and note planning withdrawal: It was **resolved** to submit the responses below to the planning department and note the withdrawal of application 49/26/0026/LB.