

**LIBRARY WORKING GROUP MEETING MINUTES**  
**Held at Community Office, Wiveliscombe**  
**Monday 1<sup>st</sup> Sept 11.00am**

**MEMBERS PRESENT:** Cllr T Parker (Chair) Cllr B Wilson, Cllr R Wilson, Cllr P Martin and Cllr E Gaines (left during item 25/25.1)

**CLERK:** Mrs Sarah Towells – arrived at 11.40 at the start of item 5a

**OTHER:** None

**APOLOGIES:** Clerk- arriving late

**25/21LWG Apologies:** As noted above

**25/22LWG Declarations of interest:** Cllr Gaines pointed out he was a member of the Town Hall Trust but was at this meeting in his capacity as a Town Councillor.

**25/23LWG Minutes from meeting held on 24<sup>th</sup> June 2025:** It was resolved to approve the minutes.

**25/24LWG Review of footfall data:** Somerset Council had advised Cllr Parker that staff visually count people entering which are entered manually onto a computer/spread sheet. The numbers of footfall remain in discrepancy as the Library Working Group sample varies from Somerset Council figures.

**25/25LWG Review Town Hall Trusts plans:**

25/25.1LWG Informal update: Cllr Parker advised that the Town Hall Trust definitely want to enter into a 7 year contract from the start but with a transition period of up to the end of year one. This could result in more funding from WTC during the first year of the contract than the later years to give the THT time to get everything in place.

At this point Cllr gains advised that due to conflict of interest, he wished to leave the meeting and resign from the working group. The Clerk arrived following Cllr Gaines leaving the meeting prior to the start of item 25/25.2

25/25.2LWG SC's changed position: Cllr Parker advised that THT have not yet issued their written proposal (which was due by 31<sup>st</sup> August). This delay was caused by Somerset Council amending one of the THT's core assumptions at the last moment.

**25/26LWG Review any alternative plans:** It was resolved to wait for the THT's proposal later this month.

**25/27LWG Recommendations/Motions for next Full Council meeting:** It was resolved there were no recommendations/motions.

**25/28LWG Items for next meeting:** Review THT's proposal.

**25/29LWG Date, time and place of next meeting:** TBC

**There are no recommendations to Full Council.**

Meeting closed at 12.45 pm