

WIVELISCOMBE TOWN COUNCIL

Chairman: Cllr R Wilson 01984 623195 Chair@wiveliscombe.com
Clerk: Mrs Sarah Towells 01984 631914 townclerk@wiveliscombe.com

Dear Councillor

16th Oct 2024

You are hereby summoned to attend the meeting of the Wiveliscombe Town Council to be held **on Monday 21st October 2024 at 7.00pm** to be held in the Community Centre for the purpose of transacting the following business. There will be a period of public participation and members of the press and public are invited to address the Council for no more than 20 minutes prior to the commencement of the meeting at approximately 7.00pm.

Yours sincerely

S J Towells

Sarah Towells
Clerk to the Council

AGENDA

24/117 To note apologies for absence

24/118 Any new declarations of interest or dispensations

24/119 Minutes of the Meeting held on Monday 16th September 2024 for approval

24/120 Planning applications

SC	49/24/0050/T	Notification to fell one coniferous tree (unidentified) and to carry out management works to one hazel, one Hoheria and 4 maple trees within Wiveliscombe Conservation Area	9 Palace Gardens, Wiveliscombe
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24/121 Finance

24/121.1 Accounts for approval:

Sarah Towells	Payroll and expenses	£925.31
HMRC	PAYE	£187.99
Claire's Cleaning	Toilets	£690.00
Wiveliscombe Community Centre	Hall Hire for September	£40.00
British Gas	Jubilee Gardens (DD)	£19.53
Somerset Council	Dog bins	£487.97
Uk Planning maps (CARD)	Memorial applications	£45.00
Octopus Energy	Toilets	IN CREDIT £11.60
SALC	Councillor training	£25.00
Four Designs	Design of walking map	£500.00
PKF Littlejohn	External Audit	£504.00
MSMG	Jubilee Gardens	£112.50
MSMG	Footpaths	£95.00
Manutan (CARD)	Salt bin	£107.10
James Venton Planning and Building	Toilet plans	£1140.00
Carlypress	posters	£69.00

24/121.2 Current account analysis and Bank reconciliation for September 2024

24/121.3 Budget monitoring

24/121.4 PAYE figures for September 2024

24/122 Report from Community Centre

24/123 Report from Somerset Councillor

24/124 Crime Report (forwarded 14th Oct)

24/125 Correspondence

- 24/125.1 Letter from parishioner regarding more dog bins
- 24/125.2 Response regarding Burgess Lane Allotments
- 24/125.3 Email from Highways regarding 20mph signs on Ford Road
- 24/125.4 Devon and Somerset Fire and Rescue - Precept consultation
- 24/126 Community Plan update from open morning**
- 24/127 Become a WTC Report from open morning**
- 24/128 Saturday mornings Cllr surgery**
- 24/129 Community Radio volunteer**
- 24/130 Jubilee Gardens**
- 24/131 Allotments**
- 24/132 Highways**
- 24/132.1 Improvements to the square-quote from SC
- 24/132.2 SID's for Wiveliscombe – update
- 24/133 Christmas Festival Committee – update**
- 24/134 Review of Risk Register**
- 24/135 Report from WAP**
- 24/136 Green spaces**
- 24/137 Phone box on Plain Pond**
- 24/138 Cllr Training**
- 24/139 Rec Fireworks**
- 24/140 Death of our footpaths - update**
- 24/141 Items for next meeting – 18th November 2024**