

WIVELISCOMBE TOWN COUNCIL

Chairman: Cllr R Wilson 01984 623195 Chair@wiveliscombe.com
Clerk: Mrs Sarah Towells 01984 631914 townclerk@wiveliscombe.com

Dear Councillor

14th Oct 2023

You are hereby summoned to attend the meeting of the Wiveliscombe Town Council to be held **on Monday 23rd October 2023** at **7.00pm** to be held in the Community Centre for the purpose of transacting the following business.

There will be a period of public participation and members of the press and public are invited to address the Council for no more than 20 minutes prior to the commencement of the meeting at approximately 7.00pm.

Yours sincerely

S J Towells

Sarah Towells

Clerk to the Council

AGENDA

23/123 To note apologies for absence – Cllr Higginson

23/124 Any new declarations of interest or dispensations

23/125 Minutes of the Meeting held on Monday 18th September 2023 for approval (forwarded)

23/126 Planning – There are no applications to discuss

23/127 Finance

23/127.1 Accounts for approval: Jim Lake Fund request £1500.00 for the xmas lights which is already in our budget. Also Web Cam costs.

Sarah Towells	Payroll and expenses	£918.59
HMRC	PAYE	£149.62
EDF (DD)	Toilets	£44.21
Claire's Cleaning	Toilets	£670.00
Wiveliscombe Community Centre	Hall Hire for September	£22.00
P K F Little John	External Audit	£378.00
Richard Buckingham	Allotments	£980.00
Somerset Council	Dog Bin emptying	£457.39
WWMRG	SC Grant	£2310.00
British Gas	Jubilee Gardens	£38.15
SALC	Membership	£879.94

23/127.2 Current account analysis and Bank reconciliation for Sept 2023

23/127.3 Budget monitoring

23/127.4 PAYE figures for Sept 2023

23/128 Report from Community Centre

23/129 Report from Somerset Councillor

23/130 Crime Report (forwarded 25th Sept)

23/131 Community Plan - Update

23/132 Risk Register – Any updates

23/133 Correspondence

23/133.1 Bring more visitors to Wiveliscombe centre with a mobile phone-based town trails

23/134 Community Show Rota

23/135 Saturday mornings Cllr surgery

23/136 Cost of living crisis

23/137 Seats around the Parish

23/138 Councillor emails

23/138.1 WAP emails

23/139 Remembrance Parade 2023

23/140 Jubilee Gardens

23/140.1 Notice board

23/140.2 Paint gates

23/141 Report from LCN meeting

23/142 Allotments

23/142.1 Responsibilities of WTC/Allotment Committee

23/143 Items for next meeting – 20th November 2023

White Ribbon accredited