

WIVELISCOMBE TOWN COUNCIL

Chairman: Cllr R Wilson 01984 623195 Chair@wiveliscombe.com
Clerk: Mrs Sarah Towells 01984 631914 townclerk@wiveliscombe.com

Dear Councillor

14th June 2023

You are hereby summoned to attend the meeting of the Wiveliscombe Town Council to be held on **Monday 19th June 2023** at **7.00pm** to be held in the Community Centre for the purpose of transacting the following business.

There will be a period of public participation and members of the press and public are invited to address the Council for no more than 20 minutes prior to the commencement of the meeting at approximately 7.00pm.

Yours sincerely

S J Towells

Sarah Towells

Clerk to the Council

AGENDA

23/31 To note apologies for absence

23/32 Any new declarations of interest or dispensations

23/33 Minutes of the Meeting held on Monday 15th May 2023 for approval (forwarded)

23/34 Planning

23/34.1 Planning applications:

SC	49/23/0029	Millands House, Castle Lane, Wiveliscombe	Erection of a detached oak frame garage building with ancillary room at first floor level for domestic purposes
SC	49/23/0030	The Old Brewery, Golden Hill, Wiveliscombe (retention of part works already undertaken)	Erection of 2 No. dwellings (amendment to previous consent of Plots 1 & 2)

23/35 Finance

23/35.1 Accounts for approval

Sarah Towells	Payroll and expenses	£965.57
HMRC	PAYE	£149.42
EDF (DD)	Toilets	£15.92
Claire's Cleaning	Toilets	£670.00
Wiveliscombe Community Centre	Hall Hire for May and Parish Assembly	£44.00
Colin Heath	Toilets	£65.00
MSMG	Footpaths, benches & noticeboard	£250.00
Water2business	Toilets	£162.24
ESE Direct	Metal cabinet	£440.46
Hillside Business services	Audit	£200.00
G A Sully & Sons Ltd	Bus shelter	£3729.60

23/35.2 Bank reconciliation for April and May 2023

23/35.3 Current account analysis for April and May 2023

23/35.4 Budget monitoring

23/35.5 PAYE figures for May 2023

23/35.6 WAP SLA (forwarded 13/06/23)

23/35.7 To consider the findings of the internal audit review

23/35.8 To approve the annual governance statement

23/35.9 To consider the accounting statements

- 23/35.10 To approve and the Chair to sign the accounting statements
- 23/35.11 Dates of the period for the exercise of public rights
- 23/36 Report from Community Centre (forwarded 13/06/23)**
- 23/37 Report from Somerset Councillor**
- 23/38 Crime Report**
- 23/39 Community Plan - Update**
- 23/40 Risk Register – Any updates**
- 23/41 Correspondence**
- 23/41.1 Email from Rec Committee regarding speeding cars along West Road (forwarded 22/05/23)
- 23/42 Community Show Rota**
- 23/43 Saturday mornings Cllr surgery**
- 23/44 Cost of living crisis**
- 23/45 New Councillor Pack**
- 23/46 Womens' group**
- 23/47 Seats around the Parish**
- 23/48 20mph limits in and around Wivey (forwarded 22/05/23)**
- 23/49 LCN Representative**
- 23/50 Update on Primary School Hall (forwarded 02/06/23)**
- 23/51 Update on Rubbish Bin for Langley (forwarded 25/05/23)**
- 23/52 Table at community centre**
- 23/53 Items for next meeting to be held on Monday 17th July 2023**