

WIVELISCOMBE TOWN COUNCIL

Chairman: Cllr J Burgess – 01984 623590 wtcchair@wiveliscombe.com

Clerk: Mrs Sarah Towells 01984 631914 townclerk@wiveliscombe.com

Dear Councillor

16th February 2022

You are hereby summoned to attend the annual meeting of the Wiveliscombe Parish Council to be held **on Monday 21st February 2022 at 7.00pm** to be held in the Community Centre for the purpose of transacting the following business. If anyone would like to receive a copy of the agenda via email, please contact the Clerk on the details above.

Yours sincerely

S J Towells

Sarah Towells

Clerk to the Council

Please note this meeting will be recorded

AGENDA

21/240 To note apologies for absence

21/241 To receive any new Declarations of Interest & Dispensations

21/242 Minutes of the Meeting held on Monday 17th January 2022 for approval (forwarded)

21/243 Matters Arising:

21/243.1 Traffic Calming in Wiveliscombe – speed watch update

21/243.2 Bus Consultation

21/243.3 Walk into Town with Stan - update

21/244 Planning

21/244.1 To consider the following planning applications:

SWaT	49/22/0003	Unit 3, The Old Brewery, Golden Hill, Wiveliscombe	Erection of building for Class B2 use
SWaT	49/21/0060	18 High Street, Wiveliscombe (APPEAL)	Erection of porch to the front
SWaT	49/22/0001	Higher Rodden Farm, Maundown Road, Wiveliscombe	Conversion and change of use of barn into holiday let accommodation with siting of 2 No. shepherds huts within field for use as holiday accommodation
SWaT	49/22/0002/T	The Coach House, Silver Street, Wiveliscombe	Notification to carry out management works to one Eucalyptus tree, one Cherry and 'Bay Laurel' within Wiveliscombe Conservation Area

21/244.2 To note the following planning decisions:

SWaT	49/21/0061/LB	Replacement of window with double door, small balcony and steps to provide access to the rear of 14 Church Street, Wiveliscombe	Conditional Approval
SWaT	49/21/0063/LB	Conversion of former agricultural building into 1 No. dwelling at The Old Barns, Waldrige Farm, Wiveliscombe (amended scheme to 49/05/0053) (retention of part works already undertaken)	Conditional Approval

21/244.3 Response from SWaT regarding a meeting

21/245 Correspondence

21/245.1 WAP- Emergency Covid Fund

21/245.2 Christmas lighting

21/246 Finance

21/246.1 Accounts for approval

Sarah Towells	Payroll and expenses	£827.25
HMRC	PAYE	£103.42
EDF (DD)	Toilets	£30.30

Claire's Cleaning	Toilet cleaning (post-dated Chq)	£610.00
Community centre	January meeting	£18.00
Charlotte Mears	Logo Competition	£50.00
Paige Cox	Logo Competition	£10.00

21/246.2 Bank reconciliation for January 2022

21/246.3 Current account analysis for January 2022

21/246.4 Budget monitoring

21/246.5 PAYE figures for January 2022

21/247 Risk Register – any updates

21/248 Report from Community Centre

21/249 Report from District Councillor

21/250 Report from County Councillor

21/251 Town Centre Fund

21/252 Community Show Rota

21/253 Saturday mornings Cllr surgery – 5th March

21/254 Restoration of War Memorials - quotes

21/255 Report from Community Plan Group

21/256 Surface Cut Throat Lane and replace nine stiles with kissing gates - quotes

21/257 Messenger

21/258 Extra weeding in the square - update

21/259 CCTV camera in the square

21/260 Queens Jubilee celebrations

21/261 Great British Spring Clean 2022

21/262 Notice board – update

21/263 Date for April Meeting

21/264 Library – Contract Review

21/265 106 money

21/266 Finance minutes and recommendations

21/267 Items for next meeting to be held on 21st March 2022